

Thank you for your willingness to be a reference for a prospective staff member! We appreciate your effort in helping us understand and become familiar with the applicant.

Who is The Boston Project? The Boston Project Ministries is a Christian community development ministry with a special focus on urban youth work and youth missions. We are comprised of committed Christian staff and volunteers whose faith inspires us to engage actively in service to people and organizations in underserved neighborhoods of Boston.

The applicant has applied to work with The Boston Project's programs - the *Summer Missions Program* or our *Neighborhood Youth Ministries*. For more information on these staff positions, visit our website at http://www.tbpm.org/get_involved/jobs.html.

Please answer the questions below to the best of your ability based on your knowledge of the applicant. Thank you for your time! If you have any questions, please contact us at jobs@tbpm.org.

Applicant's Name: _____

Your Contact Information

Name: _____

Address: _____

Email: _____ Phone: () -

Questions to help us get to know the applicant better:

How long have you known the applicant, and in what capacity?

Please comment on the applicant's Christian character and maturity.

How would you describe the applicant's leadership style? How does the applicant naturally contribute when working on a team?

The Boston Project Ministries needs staff that are flexible and able to adjust to diverse (changing) environments. Please comment on the applicant's typical response to the following: highly relational environments; stressful or intense situations (including conflict); and interacting with new groups of people and work environments continually.

The applicant wants to join us in investing in the lives of children and/or teenagers. Please describe your observations of the applicant's passion, skills, and/or experience in this area. Feel free to use examples.

In assembling a small team (5-7 people) for leadership, would you choose this applicant? Please explain.

List five words you would use to describe the applicant. No explanations, please.

Other Information or Comments?

Is there anything else you feel we should know about the applicant that might help us in our decision making process? Praises? Concerns?

Your Commitment

Thank you for your time and comments. By signing below you agree that to your knowledge all information provided is true and accurate. If you are emailing this reference, in place of a signature, entering your initials below will be considered a valid signature for the purposes of this reference.

Signature

Date